

CANADA

HUMAN RIGHTS TRIBUNAL
Office of the Court of Québec

PROVINCE OF QUÉBEC

DISTRICT OF _____

Record no: _____

and

and

Plaintiff(s)

v.

and

and

Defendant(s)

SCHEDULE

Sections 221-251 of the *Code of Civil Procedure* (C.C.P.), CQLR, C-25.01.
Section 31 of the *Regulation of the Human Rights Tribunal*, CQLR, c. C-12, r. 7.
Sections 7-15 of the *Directive of the Human Rights Tribunal*

ORIGINATING APPLICATION	
Amount in dispute (total)	
Orders sought	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date on which the <i>Originating Application</i> was served	
Deadline for submission of the schedule*	
*Within 75 days of the service of the <i>Originating Application</i> (section 10 of the Directive)	
APPLICATION FOR A CASE MANAGEMENT CONFERENCE (section 34 of <i>Regulation</i>)	
<i>The filing of an Application for a Case Management Conference does not relieve the parties from working together to determine the steps in the proceeding on which they agree.</i>	
In preparation for the case management conference, the parties identify the following topics to be discussed:	

SETTLEMENT CONFERENCE (section 29 of Regulation)			
<p><i>The Settlement Conference is an alternative to the trial, by which the parties try to reach an amicable settlement (mediation) to their dispute. It is a closed doors process and no cost process presided over by a judge of the Tribunal.</i></p>			
<p>Do you wish to participate in a Settlement Conference? <input type="checkbox"/> YES <input type="checkbox"/> NO</p>			
APPLICATIONS IN COURSE OF PROCEEDING AND INCIDENTAL APPLICATIONS		N/A	DEADLINE (on or before)
1.	Preliminary exceptions to the application (section 33 of the <i>Regulation</i>) Specify:	<input type="checkbox"/>	
2.	Communication and filing of exhibits in support of the application (sections 16, 23 and 24 of the <i>Regulation</i> and sections 1-6 of the Directive)	<input type="checkbox"/>	
3.	Filing of the defendant's Defence* (sections 16, 19 and 20 of the <i>Regulation</i>) *No later than 45 days from service of the plaintiff's Originating Application. Otherwise, a summary of the means of defence will be required.	<input type="checkbox"/>	
4.	Submission of Observations* from other parties (sections 16, 19 and 20 of the <i>Regulation</i>) *No later than 45 days from service of the plaintiff's Originating Application.	<input type="checkbox"/>	
5.	Communication and filing of exhibits in support of the Defence or Observations (sections 16, 23 and 24 of the <i>Regulation</i> and sections 1 to 6 of the Directive)	<input type="checkbox"/>	
6.	Preliminary exceptions to the Defence or Observations (section 169 C.C.P. and section 33 of the <i>Regulation</i>) <input type="checkbox"/> Provide particulars to an allegation <input type="checkbox"/> Striking off immaterial allegations <input type="checkbox"/> Disclosure of a document <input type="checkbox"/> Other, specify:	<input type="checkbox"/>	
7.	Incidental proceedings (section 33 of the <i>Regulation</i>) <input type="checkbox"/> Consolidation of proceedings (section 210 C.C.P.) <input type="checkbox"/> Stay of proceedings (section 212 C.C.P.) <input type="checkbox"/> Other, specify:	<input type="checkbox"/>	
8.	Filing of the Notice of Intention to the Attorney General of Québec under section 76 C.C.P.	<input type="checkbox"/>	

PRE-TRIAL EXAMINATION (sections 221-229 C.C.P.)		N/A	DEADLINE (on or before)
9.	<p><i>Please refer to the minimal amounts stated in section 229 C.C.P. regarding examinations.</i></p> <p>Oral or written examinations</p> <p><input type="checkbox"/> of the alleged victim or plaintiff Oral <input type="checkbox"/> Written <input type="checkbox"/></p> <p><input type="checkbox"/> of the defendant Oral <input type="checkbox"/> Written <input type="checkbox"/></p> <p><input type="checkbox"/> any other party, specify: Oral <input type="checkbox"/> Written <input type="checkbox"/></p> <p><input type="checkbox"/> of a third party, specify: Oral <input type="checkbox"/> Written <input type="checkbox"/></p>	<input type="checkbox"/>	
10.	<p>Communication of written answers and undertakings following a pre-trial examination</p> <p>Indicate a time limit based on the date of the <u>pre-trial examination</u>, not the receipt of stenographic notes.</p> <p><input type="checkbox"/> by the alleged victim or plaintiff</p> <p><input type="checkbox"/> by the defendant</p> <p><input type="checkbox"/> by any other party, specify:</p> <p><input type="checkbox"/> by a third party, specify:</p>	<input type="checkbox"/>	Date: Date: Date: Date:
EXPERT EVIDENCE (sections 231 ff. C.C.P. and section 31 of the <i>Regulation</i>)		N/A	DEADLINE (on or before)
11.	<p>Confirmation by the plaintiff of its intention to file an expert evidence</p> <p>Nature:</p>	<input type="checkbox"/>	
12.	Communication and filing of the plaintiff's expert evidence	<input type="checkbox"/>	
13.	<p>Confirmation by the defendant and the other parties of their intention to file an expert evidence</p> <p>Nature:</p>	<input type="checkbox"/>	
14.	Communication and filing of the expert evidence of the defendant and other parties	<input type="checkbox"/>	
15.	Communication and filing of a contradictory expert evidence	<input type="checkbox"/>	
PREPARATION OF THE FILE			DEADLINE (on or before)
16.	<p>Disclosure and filing of additional exhibitis</p> <p><i>*N.B. No later than 30 days before the hearing fixed by the Tribunal (section 24 of the Regulation)</i></p>		
17.	Communication of the list of witnesses of the parties		
18.	List of common admissions		
19.	Pre-trial conference		To be determined by the Tribunal
20.	Estimated hearing hours		

DECLARATIONS OF THE PARTIES

The parties, or their lawyers, declare that:

- a) they have considered the use of private dispute prevention and resolution processes;
- b) they have come to an agreement on the procedure, agreements and undertakings relating to the steps to be taken to ensure the orderly conduct of the proceeding and have assessed the time required to complete these steps and the foreseeable legal costs;
- c) they have assessed the need for written or oral pre-trial examinations and have agreed on to their procedure for and duration of those examinations;
- d) they undertake to respect the time limits fixed in the schedule and acknowledge that failure to respect the schedule constitutes a breach that may be punished by the Tribunal;
- e) the schedule has been notified to the other parties, if applicable.

On:

On:

Plaintiff
or
Mtre.
Plaintiff's lawyer(s)
Firm name
Address
City, Province and Postal Code
Telephone:
Fax:
Email:
Email for notification:

Defendant
or
Mtre.
Defendant's lawyer(s)
Firm name
Address
City, Province and Postal Code
Telephone:
Fax:
Email:
Email for notification:

On:

On:

Plaintiff
or
Mtre.
Plaintiff's lawyer(s)
Firm name
Address
City, Province and Postal Code
Telephone:
Fax:
Email:
Email for notification:

Defendant
or
Mtre.
Defendant's lawyer(s)
Firm name
Address
City, Province and Postal Code
Telephone:
Fax:
Email:
Email for notification:

No:

HUMAN RIGHTS TRIBUNAL
(Office of the Court of Québec)
DISTRICT OF

and

and

Plaintiff(s)

v.

and

and

Defendant(s)

SCHEDULE

Amount in dispute:

Name:

Address:

Telephone:

Email: